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Pastor
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Bensalem United Methodist Church
Bensalem Christian Day School
4300 Hulmeville Road, Bensalem PA 19020
www.bensalemchristiandayschool.org

2021-2022 Day School Tuition Contract

1. **The yearly tuition is divided into nine equal installments; payable September through May. Tuition is due the 1st of each month.**
2. **School hours are Monday through Friday from 9:00am - 3:00pm**
3. **When your tuition payment has fallen 2 months behind, your child may be unable to attend school until your payment is current or arrangements are made.**
4. **A \$15.00 late fee will be charged when the payment is made after the 10th of the month.**
5. **A \$20.00 fee will be charged for any check returned from the bank.**
6. **All payments must be placed in the lock box outside of the office. Teachers may not accept payments unless specified otherwise.**
7. **Since it is necessary to make staff commitments in advance, full tuition is due regardless of sickness, vacation, holidays or weather. A space can only be held for an extended leave if a payment is made.**
8. **Please call if your child is going to be absent for any reason. This will help teachers plan accordingly.**
9. **If you need to terminate your child's enrollment, a two- week written notice must be given in writing to the Director; otherwise you will continue to be charged your monthly tuition.**
10. **A two- week notice must be given if your child will no longer be participating in the monthly lunch program. Monthly lunch fees are non-refundable.**
11. **In order to ensure your child's continued enrollment, all students must re-register for the following school year.**
12. **Tuition balance must be paid in full prior to our end of the year activities.
If the balance is paid in full, participation in these activities will not be allowed.**
13. **A 3% (percent) discount is given if tuition is paid in full by December for the 2020-2021 school year.**

I agree to the above terms;

Parent/Guardian Signature

Date

Child's Name

Day School Director Signature

Date